

Reimbursement Form for NSF Workshop on Research Networks

April 19-20, 2009

Please complete this form by April 30, 2009 and submit to:

NSF Workshop Reimbursement
c/o Mary Sheetz
Department of Mathematics
Box 354350
University of Washington
Seattle, WA 98195-4350

Participant Name (please print clearly) _____

US CITIZEN Yes No **(COPY OF PASSPORT AND I-94 IS REQUIRED FOR NON US CITIZENS)**

Email address: _____

Address to mail check to (please print clearly):

City AND Country Participant works in: _____

Time Participant left home: AM / PM _____
Circle one: Date:

Time Participant arrived home: AM / PM _____
Circle one: Date:

*******EXPENSES*******

ALL RECEIPTS MUST BE ORIGINALS

Airfare tickets/receipts must include dollar amount paid and method of payment.

Original receipts for any single charges in excess of \$50 are required.

Receipts for any amount paid for airfare or train transportation are required.

Airfare **(receipt required)**: _____
(receipt must indicate method of payment and flight details)

Miscellaneous Expenses (Original Receipts Required for items \$50 and over): List each item separately,

Shuttle: _____ Taxi: _____

Mileage (indicate city traveled to/from) _____

Other: _____

*******OFFICE USE ONLY*******

Total amount approved for reimbursement _____