1. Summary
Summarize in one or two sentences the main point of the talk:

2. Organization
How well was the talk organized? If this talk was part of a series, how well did it fit together with previous talk(s)?

3. Motivation
How well did the speaker motivate the main ideas? (Consider background material, historical precedents, examples, applications, analogies, intuitive explanations, plausibility arguments.)

4. Accuracy
How accurately did the speaker present the material? Were terms clearly defined, necessary prerequisites clearly described, results clearly and correctly stated?
5. Amount covered
Did the speaker plan to cover an appropriate amount of material? Too much? Too little? Was the amount of detail appropriate? Was the talk sufficiently focused?

6. Mechanics
How well did the speaker handle the mechanics of giving a talk, such as use of the blackboard, whiteboard, or projector; pictures or other visual aids; clarity of speech; pace; eye contact?

7. Speaker's understanding
How well did the speaker seem to understand the material?

8. Your understanding
How well do you feel you understood the material? Did you learn something new, valuable, interesting? Did the speaker assume too much background, or too little?

9. Questions
Did the speaker encourage or allow for questions, and respond appropriately to them?

10. Suggestions
Do you have any suggestions for improving the talk if the speaker were to give it again?

Rating
Please give the talk an overall rating from 0.0 to 4.0: ________
0.0 = Unacceptable 1.0 = Poor 2.0 = OK 3.0 = Good 4.0 = Outstanding